

Pecatonica Public Library District
Meeting Minutes
October 2013

The October 2013 meeting of the Pecatonica Public Library Board of Trustees was called to order at 7: 31 PM on Thursday, October 10th. Present were Librarian Bouray and Trustees Arenson, Peterson, Smith, Gulbrandsen, and Schirger. Absent were Trustees Lizer and Determan.

Minutes of last meeting and librarian's and financial reports for September 2013 were reviewed. Motion to approve minutes and reports was stated by Trustee Arenson and seconded by Trustee Smith; motion carried with 4 ayes and 0 nays. Trustee Smith stated and Trustee Peterson seconded a motion to transfer \$5000 from Contingency into a CD to realize better interest rate. Motion carried with 4 ayes and 0 nays.

Call to Public. None

Unfinished Business

Update of Construction. Outside lights are fixed. It has yet to be determined who is at fault for the outage; still waiting on some carpeting to be completed. When all of the fixes are completed, Board will have an Open House to show off new conference facility; probably during Christmas Walk.

Adoption of Levy. Tax levy Ordinance # 2013-03 was adopted on a motion stated by Trustee Peterson and seconded by Trustee Schirger. Motion carried with 4 ayes and 0 nays.

Audit Documents. Trustees and Librarian completed the questionnaires provided by the auditor.

New Business

Quotes for Carpet Cleaning. Trustee Peterson left room and abstained from voting because he was one of the bidders. Trustee Arenson stated and Trustee Smith seconded a motion to accept the lowest bid (\$960). Motion carried with 4 ayes and 0 nays.

Correspondence / Communication

Art Gala at the Library will be October 19, 2012. The event is being co-sponsored by the Rotary Club. Tickets will be \$20. There will be both silent and live auctions; event will be from 7 until 9:30 PM .

Per Capita Grant. Librarian Bouray is working on the grant and asked Trustees to suggest strengths, weaknesses, opportunities and threats in the Environmental Scanning Survey that is part of the grant writing.

Motion to adjourn stated at 8:55 PM by Trustee Peterson and seconded by Trustee Smith; carried with 4 ayes and 0 nays.