The July 2022 meeting of the Pecatonica Public Library Board of Trustees was called to order at 10:05 a.m. on Tuesday, July 12th. Present were Librarian Bryant, Assistant Librarian Waugamon and Trustees Dirksen, Determan, Peterson, Munson, Lizer and Arenson.

Minutes of June meeting; corrected spelling of Assistant Librarian’s name. Librarian’s report: checkouts noticeably higher; report now includes Director’s vacation days and personal days used. Financial report: FICA now paid on Federal website instead of Quick Books; Trustee Determan requested explanation of under budget status of salary item. Treasurer Dirksen expressed concern about the lack of accuracy in Quick Books financial reports. Librarian will contact auditor; should have numbers clarified since the library is beginning a new fiscal year. Board expressed desire to adjust budget to match income. Motion to approve all reports stated by Trustee Determan and seconded by Trustee Dirksen. Motion passed with 5 ayes and 0 nays.

Unfinished Business:

1. Sidewalk repair/replacement scheduled for end of July
2. Librarian will request update on HVAC

New Business:

1. Once approval of Trustee Munson as a signer noted in minutes all signers will have to re-sign. Motion stated by Trustee Lizer and seconded by Trustee Dirksen. Motion carried 5 ayes and 0 nays.
2. Motion stated by Trustee Determan and seconded by Trustee Lizer to authorize Penny to fet a credit card from German American Bank. Motion carried with 4 ayes and 1 nay.
3. Paid holidays for Assistant Director. Would like to pay for holidays during the week. Motion to approve request for next budget stated by Trustee Determan and seconded by Trustee Arenson. Motion passed with 5 ayes and 0 nays.
4. Review/Vote on application for Board of Trustee position. Motion stated by Determan and seconded by Lizer. Motion carried 5 ayes and 0 nays.
5. Update on Director’s contract. Changes include: ½ day per month of paid time off. Can accumulate up to 15 days. Can carry over vacation days. Trustee Dirksen stated a motion to accept the changes as amended (struck: no more than two personal days used consequtively) Trustee Determan seconded the motion; motion carried with 5 ayes and 0 nays.

Communication and Correspondence:

1. The next board meeting is Tuesday August 9th, 2022.
2. Summer reading program update. First day had 60=70 kids. Now 35-50 kids. Final day is Friday July 13th.
3. Per Capita Grant increased (percentage rate and census resulted in a significant increase) to $8130.20
4. Penny was approved to attend Director’s University 2.0 in Springfield Aug 2-4, 2022
5. Water situation completed

Motion to adjourn made at 10:52 by Trustee Lizer and seconded by Trustee Munson. Motion carried 5 ayes and 0 nays.