The Pecatonica Public Library Board of Trustees was called to order @ 10 a.m. on Tuesday, November 12, 2019. Present were Librarian Bryant and Trustees Arenson, Smith, Dirksen, Peterson and Determan. Absent: Trustees Lizer and Gulbrandsen. The minutes of the last meeting and the librarian and financial reports for October 2019 were reviewed. All were approved on a motion stated by Trustee Dirksen and seconded by Trustee Peterson. Motion carried with 4 ayes and 0 nays.

Call to Public: None

Unfinished Business:

Update on automatic entry door project. Concrete has been poured for opener.

Update on Security Camera installation. One camera has been installed by the history room. Circulation desk installation will be next.

New Business:

 Trustee Dirksen will complete educational program focusing on organization management for the per capita grant and report to Librarian Bryant.

 Trustees Fact File and Standards Chapter reviews for per capita grant. Trustees will review materials and forward suggestions to librarian. Suggestions will be discussed @ January 2020 meeting.

 Review and Approve closing Dates for 2020(copy attached). Trustee Dirksen stated and Trustee Peterson seconded a motion to approve; carried with 4 ayes and 0 nays.

 Parking Lot Lighting. Lighting in front needs to extend to edge of lot; Librarian Bryant will explore changing fixtures and/or bulbs to improve the lighting.

 Tax Levy Ordinance No. 2019-002. Board reviewed and approved. Motion to approve stated by Trustee Arenson and seconded by Trustee Smith. Motion carried with 4 ayes and 0 nays.

 Review and approve 2020 board meeting dates. Motion to approve stated by Trustee Arenson and seconded by Trustee Dirksen; carried with 4 ayes and 0 nays.

Correspondence/Communication:

 FY2019-20 Per Capita Grant in amount of $6576.25 received and will be applied to circulation software costs and Bunco Group donated $20.00

 Ladies of Lake Summerset donated $100.00 for children’s books which will be used to add to the talking books collection.

Next Board meeting will be January 14, 2020 @ 10 a.m.

Adjournment @ 10:43 a.m. Motion to adjourn stated by Trustee Peterson and seconded by Trustee Dirksen; carried with 4 ayes and 0 nays.